

Culter Theatre Club

# Audition & Performance Registration Form

**Show Name:**

Everyone taking part in auditions or performances must complete this form.

Please take time to read the requirements overleaf. **PLEASE BRING THIS COMPLETED FORM WITH YOU!**

## Performer Details

<b>First Name:</b>	<b>Last Name:</b>
<b>Address:</b>	<b>Telephone Number:</b>
<b>Postcode:</b>	<b>Email Address:</b>
<input type="checkbox"/> <b>Yes</b> - I agree to the performer availability requirements listed overleaf	


## For All Children (under 18)

<b>Date of Birth:</b>
<b>Parent/Guardian's Name:</b>
<b>Parent/Guardian's Email:</b>
<b>Emergency Contact Phone:</b>
<input type="checkbox"/> <b>My child may leave without a parent/guardian (note that primary school children <u>must</u> be collected by a parent or guardian)</b>
All children must be a minimum of 10 years old at the date of the first live performance and all children taking part in auditions or performances require their parent/guardian's permission to do so.  Parents/Guardians must sign the section on the right to confirm permission.

## CTC Mailing List

We also run a general email mailing list to keep our supporters informed about other activities, performances and shows that may interest you.  This list is operated via a service called MailChimp and you may opt out at any time. Your contact details will not be passed to any other third-parties.  <input type="checkbox"/> <b>Yes</b> – please add me to the mailing list
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## All Adults and Parents/Guardians:

<p><b>Disclosure Scotland</b> As part of the club's policy on protecting children and vulnerable groups, we may require any adults performing, or undertaking any other roles as part of the production, to undergo a Disclosure Scotland check under the Protecting Vulnerable Groups (PVG) scheme. By signing this form you consent to us undertaking any required disclosure checks as necessary.</p> <p><b>Photography and Publicity</b> Culter Theatre Club may take photographs or video of performances and rehearsals involving club members including those named above. These images may be used in advertising, marketing, leaflets or any other use, such as training, educational or publicity purposes. Signing this form signifies your consent to us using such materials in this way.</p> <p><b>Data Protection</b> Information collected on this form will be used for the duration of the rehearsals and performance to contact you with information regarding the show and to ensure we have a record of all performers. This information will not be shared with any third parties and will be securely stored by Culter Theatre Club and destroyed in line with our data retention policies.</p>	
<b>Signed:</b>	<b>Date:</b>

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## Additional Notes

1. Performer Availability - All cast members must be available for rehearsals, and performance dates:
  - a. Normal Rehearsals – Tuesdays and Thursdays from 7.30pm to 9pm for children, and from 7.30pm to 10pm for adult cast. No rehearsals during October school holiday.
  - b. Dress and Technical rehearsals – Usually just before the performance
  - c. Performance Dates
2. If for any reason you are unable to make a particular date please let us know as soon as possible. If you are unwell, please contact us by email at [info@cultertheatreclub.co.uk](mailto:info@cultertheatreclub.co.uk) or via facebook message to our theatre club page.
3. Children should be dropped off and collected by a parent or guardian. Please indicate on the form if you will allow your child to leave without being collected. Please note, that primary school children must be collected.
4. Limited on-street parking – please note, for safety and to avoid congestion, you must not park on the double yellow lines outside the village hall while waiting to collect children. Traffic wardens actively patrol the area.
5. As a small volunteer run club, we do expect parents to take an active role if their children are part of the performance – this may be helping as chaperones, with scenery, costumes, during the shows themselves or any other aspect of the production. If you have any particular talents please let us know.